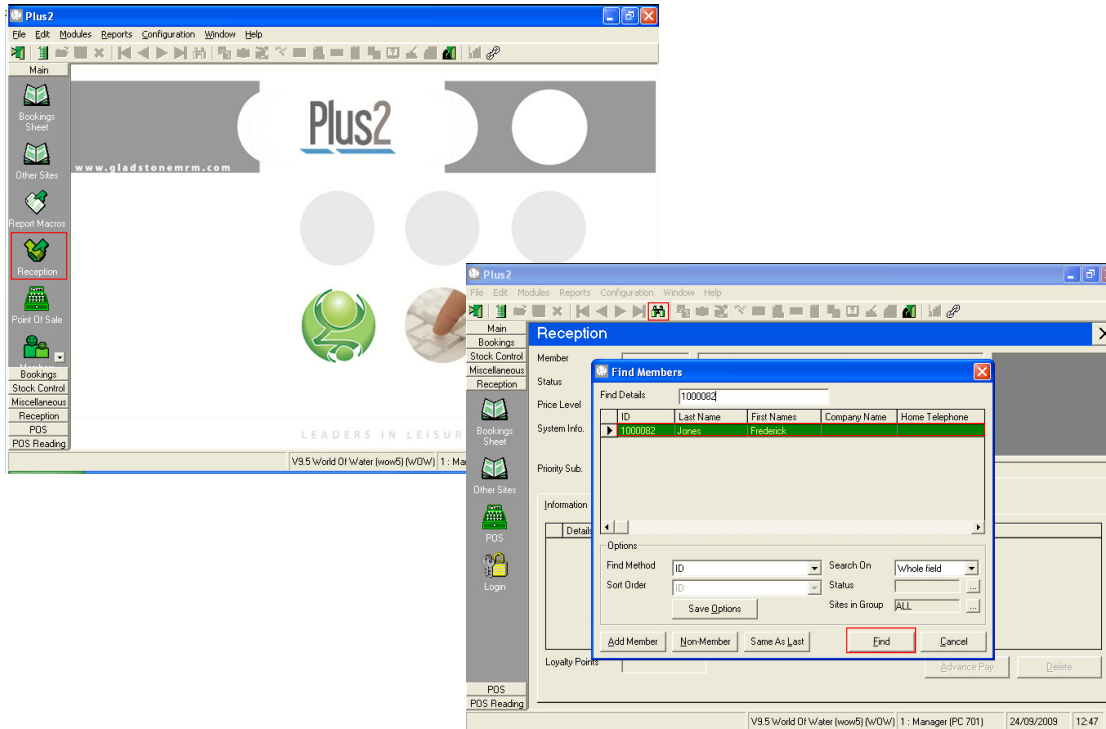




Chip and Pin Manual Keyed (Customer Not Present) Sale Functionality

NOTES:

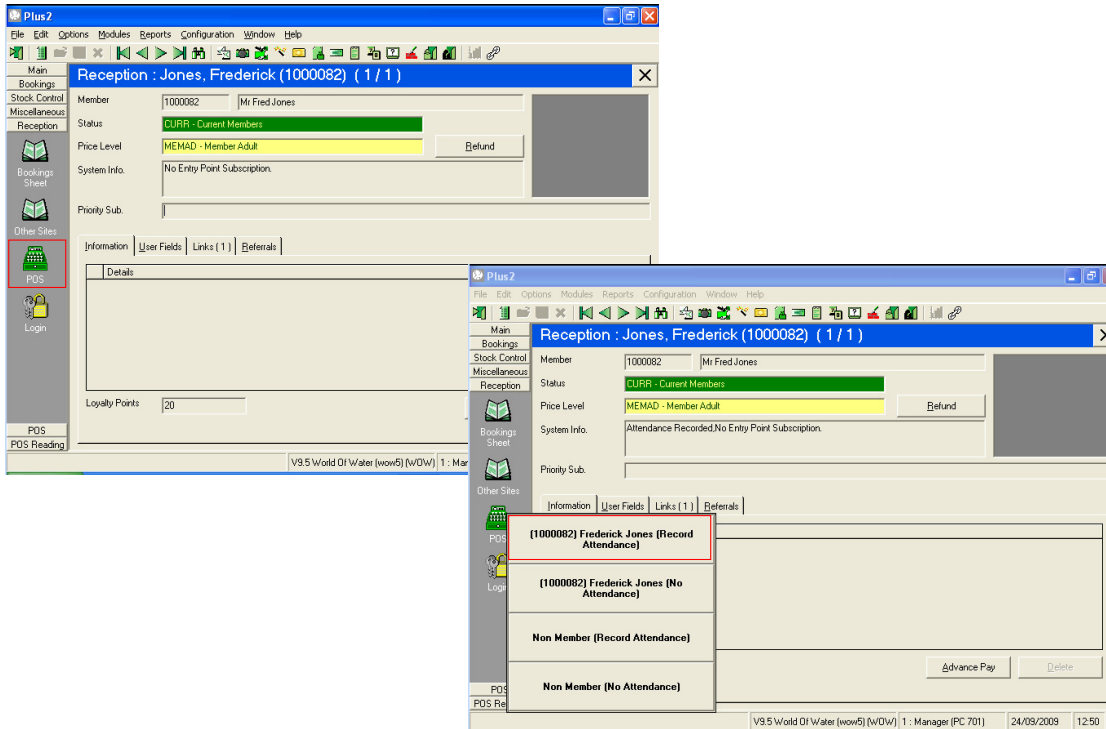
1. Find, swipe a member and open the point of sale



NOTES:

- Select the option 'Reception'
- Select the toolbar option 'Find'
- Find the member for the sale process and display their details in the 'Reception' screen.

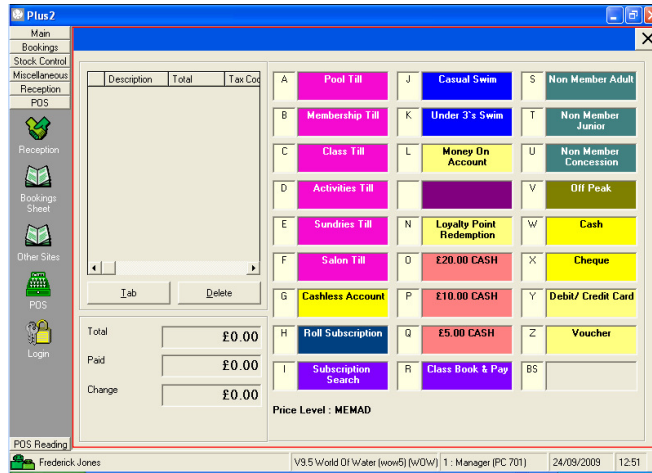
1. Find, swipe a member and open the point of sale



NOTES:

- Select the option 'Point of Sale'
- Select the option 'Member Record Attendance' and open the 'Point of Sale' screen

1. Find, swipe a member and open the point of sale

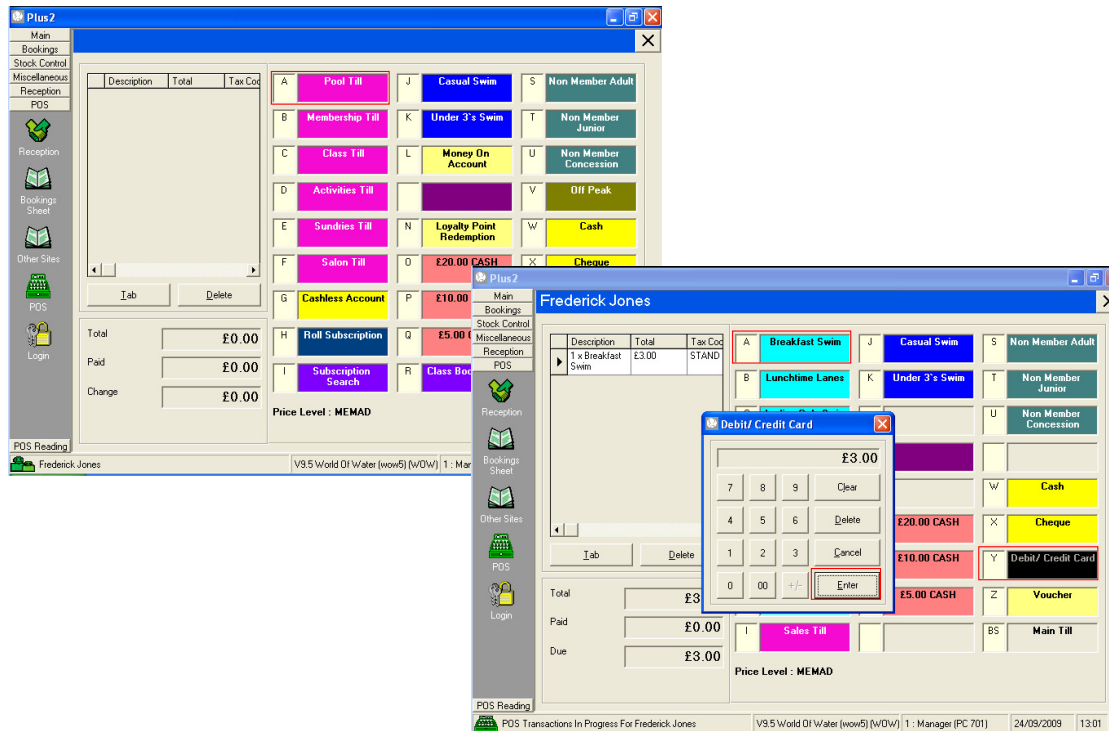


NOTES:

Chip & Pin Manual Keyed Sale Functionality
Version 1.1/0909

- Alternatively, swipe the members card at reception.
- Likewise, the same process can be followed for a non-member sale, but in this example a member sale is being illustrated.

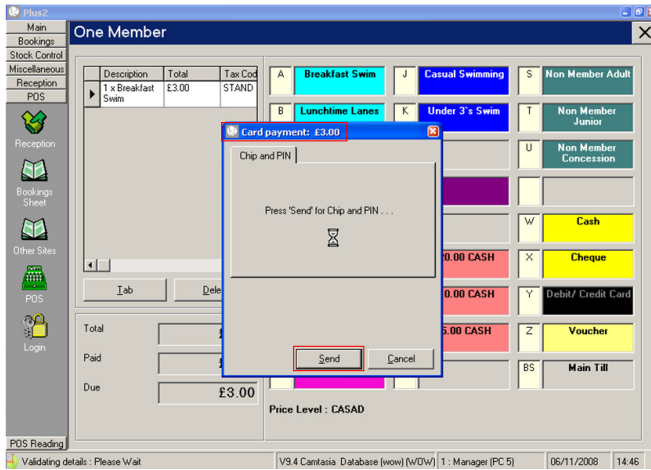
2. Generate a sale and select a method of payment



NOTES:

- Select the appropriate till button(s) to sell the items to the member
- Select the payment method configured for 'Chip & Pin' payment.
- The onscreen calculator will be displayed to confirm the total to be tendered.
- Select the option 'Enter'

2. Generate a sale and select a method of payment

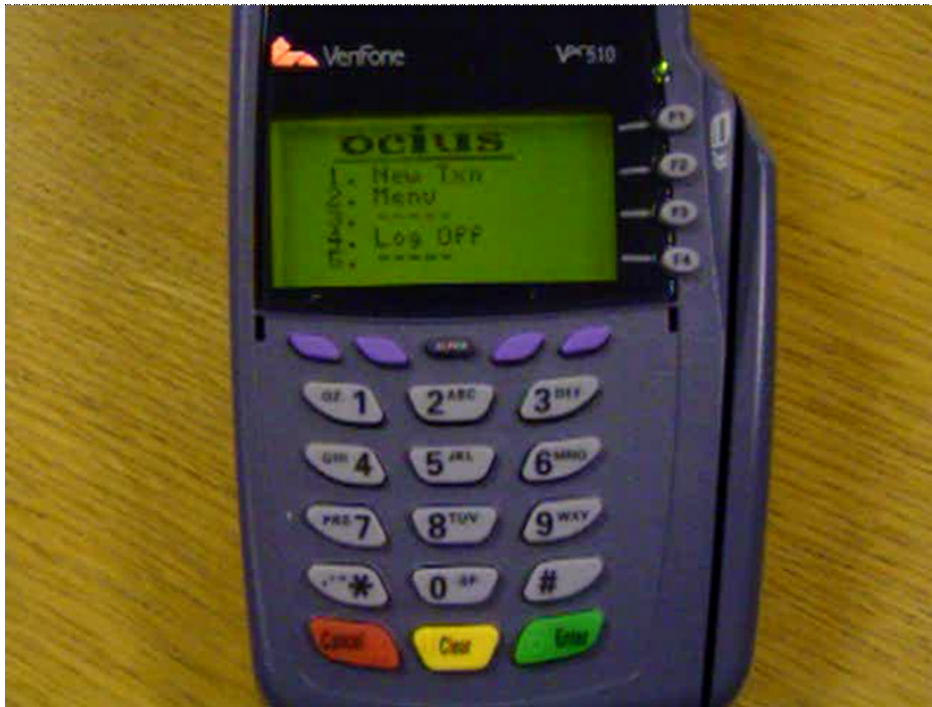


NOTES:

Chip & Pin Manual Keyed Sale Functionality
Version 1.1/0909

- Observe the 'Card Payment' being displayed with the option of 'Send'
- Select the option to 'Send' and Plus2 will commence the communication with the Chip & Pin device
- In this scenario a customer not present transaction will be illustrated as if performing a back-office sale

3. Manual keyed sale process on PED device

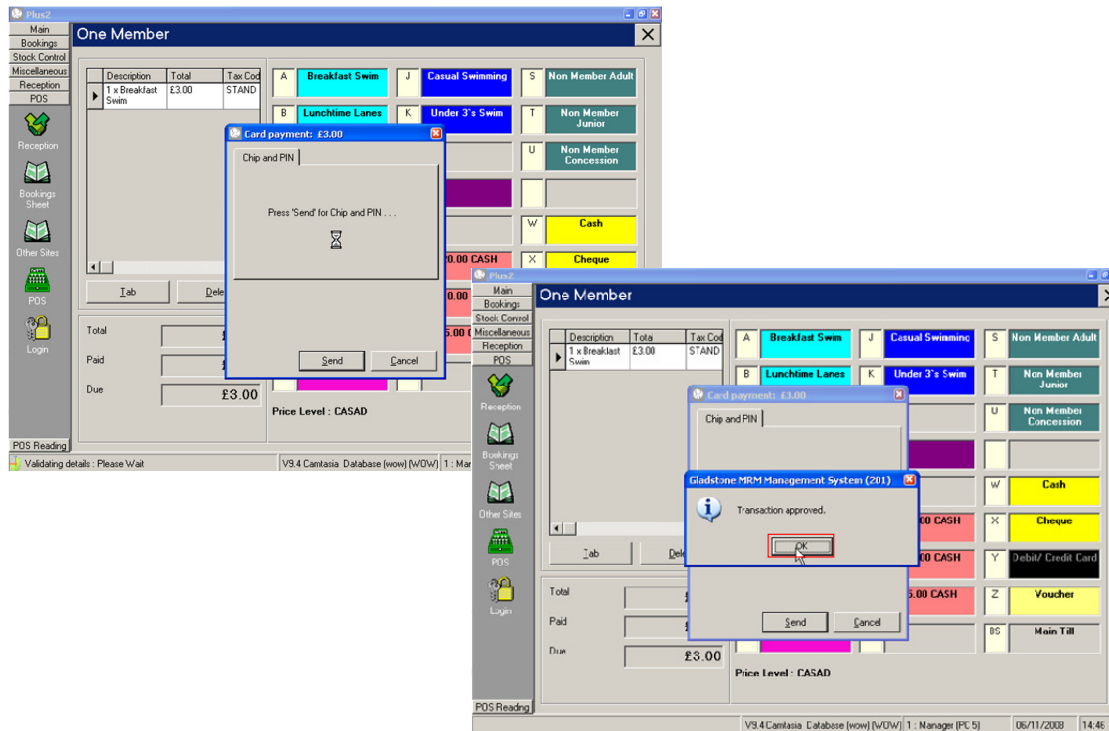


Version 1.1/0909 Keyed Sale Functionality

NOTES:

- The device will connect to the server
- The Receptionist will be prompted with the value of the sale and press 'Enter' to confirm
- The customer will be prompted to insert their card. At this stage the receptionist enters the card number using the keypad and presses 'Enter'
- The receptionist is prompted to confirm if the customer is present.
- Press 1 for 'Yes' or 2 for 'No'.
- The receptionist is prompted to enter the card expiry date in the format of MMY and press 'Enter'
- The receptionist is prompted to the security number that is located on the back of the card and press 'Enter'
- The receptionist is prompted to enter the house number (if applicable) and press 'Enter'.
- The there is no house number, press 'Enter' to bypass and receptionist is prompted to enter the postcode.
- Only the numbers of the postcode need to be entered using the pinpad. Once the postcode has been entered the receptionist presses 'Enter'
- The device will connect to the server, process the sale and display an 'Auth Code'. This is noted by the receptionist and presses 'Enter'
- A sales voucher (Store Copy) will be produced and the receptionist will be prompted to tear off the voucher
- The receptionist will be prompted to press 'Enter' to continue. The device will indicate the process of 'Confirming' and the customers voucher is produced.
- The receptionist/customer is prompted to 'Please Remove Card'
- The device returns to it's main menu screen.

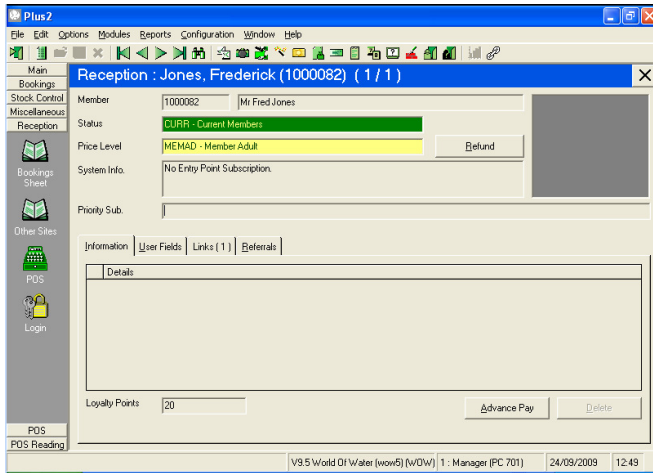
4. Completion of the sale



NOTES:

- The receptionist is prompted 'Transaction Approved' and selects the option 'OK'
- The Plus2 receipt printer will produce the customers VAT receipt.
- The VAT receipt along with the customers voucher & Card are given to the customer by the receptionist

4. Completion of the sale



NOTES:

Chip & Pin Manual Keyed Sale Functionality
Version 1.1 /0909

- The sale is completed in Plus2 and in this example the Point of Sale will close.
- Plus2 returns to the reception screen, ready for the next customer sale.