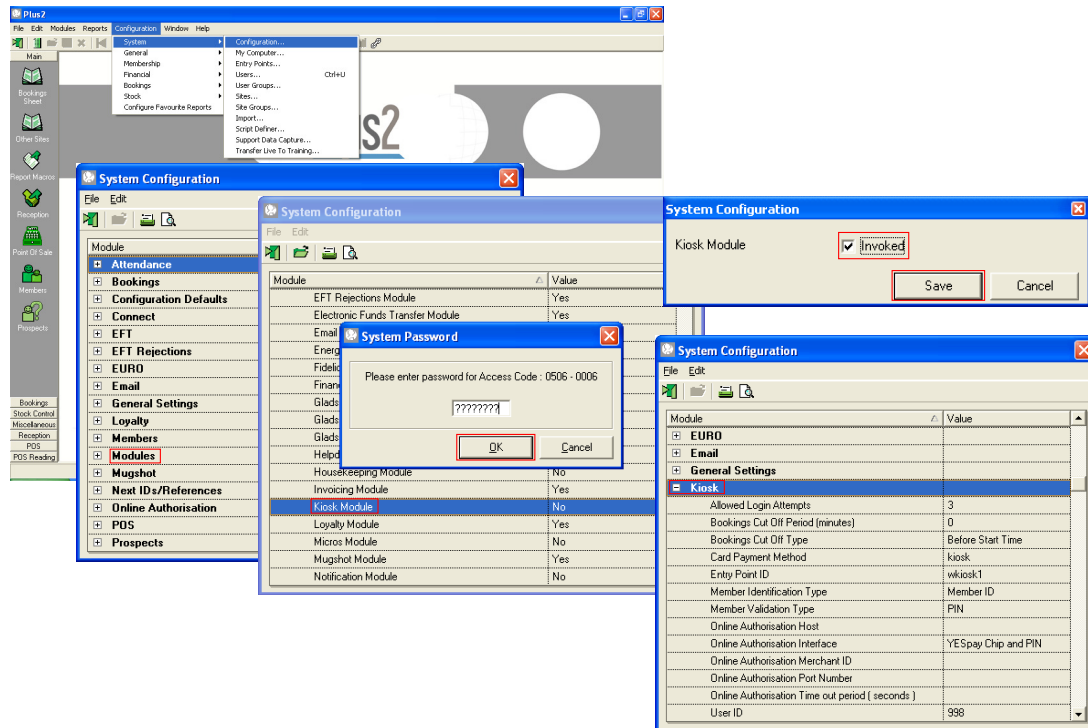




Kiosk Card Payment Pre-configuration

NOTES:

1. Invoke the Kiosk module

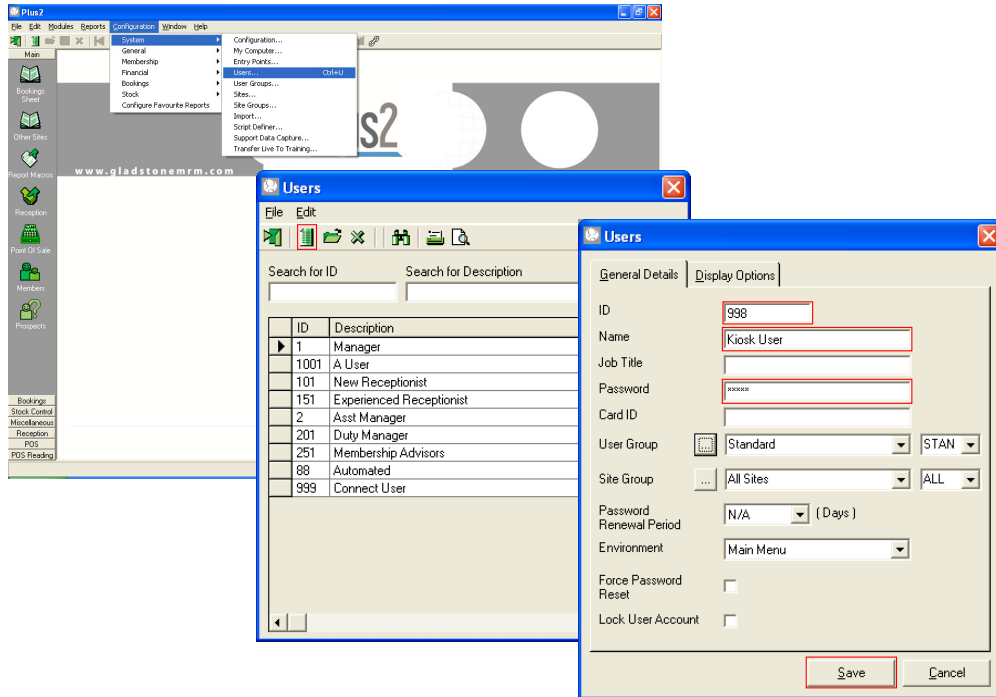


NOTES:

The 'Kiosk' module in Plus2 system configuration needs to be invoked.

- Choose the menu option 'Configuration', select 'System' and click on 'Configuration'.
- Expand the option of 'Modules'.
- Double click the option of 'Kiosk module'.
- You are prompted for a system password, which can be obtained from Gladstone Customer Support Desk (08451 20 10 11).
- Click in the check box to invoke the modules and select the option of 'Save'.
- The kiosk module is invoked and a new grouping of 'Kiosk' is available within system configuration.
- Select the toolbar option of 'Exit'.

2. Configure a Kiosk user

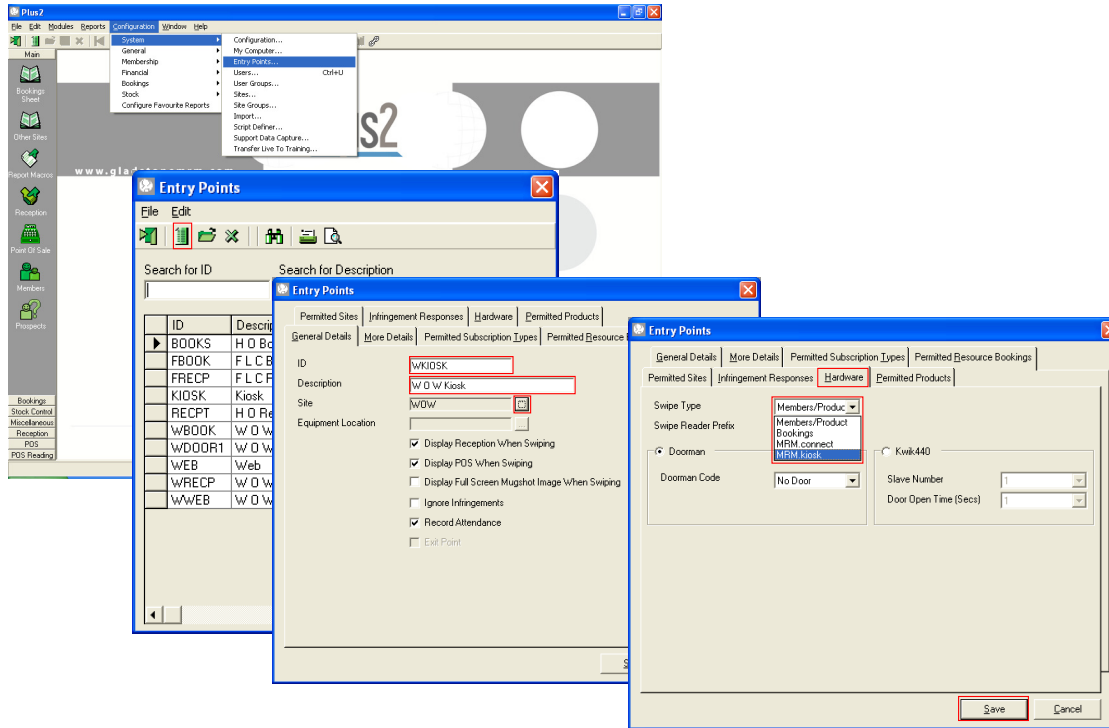


NOTES:

A new user needs to be created and will be attributed to all sales that are generated through the Kiosk.

- Choose the menu option of 'Configuration', select 'System' and click on 'User'.
- Click on the toolbar option of 'New'.
- Define a unique 'ID'
- Define a 'Description'
- It is advisable to define a password to secure login to Plus2 as this user.
- Click on 'Save' and you return to the list of users.
- Select the toolbar option of 'Exit'.

3. Configure a Kiosk entry point

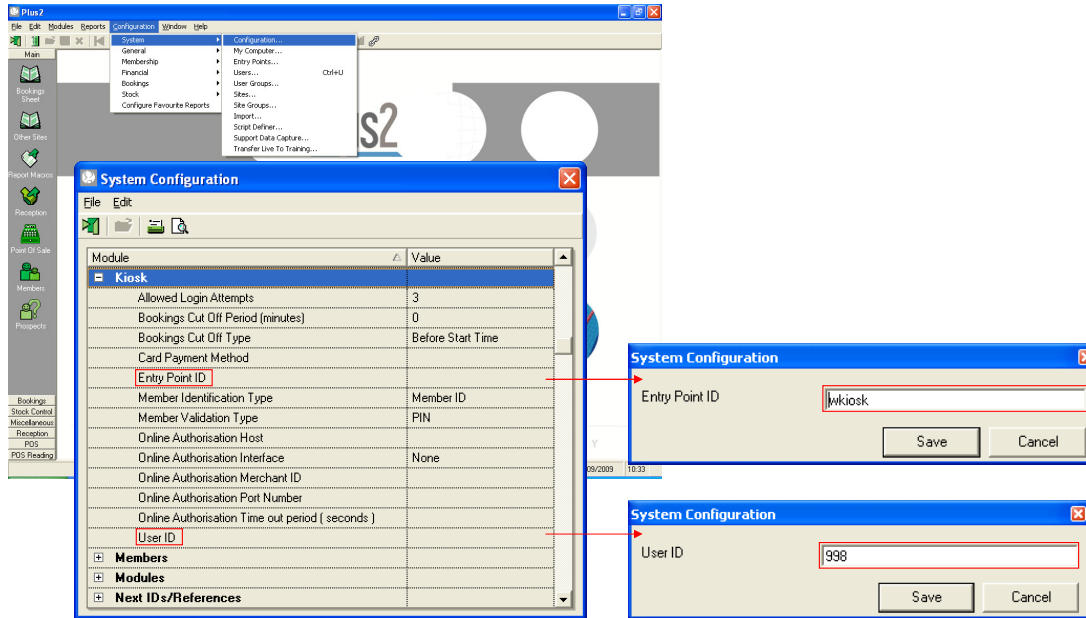


NOTES:

A new entry point per site will need to be created where Kiosk has been installed.
 The entry point will control the variety of infringement response checks that can be configured.

- Choose the menu option of 'Configuration', select 'System' and click on 'Entry Points'.
- Click on the toolbar option of 'New'.
- Define a unique 'ID'.
- Define a 'Description'.
- Select the option 'Sites' and select the site for the new entry point.
- Double click to choose the site.
- Select the 'Hardware' tab.
- Click the dropdown list of 'Swipe Type' and choose 'MRM.Kiosk'
- Click the option 'Save' and you return to the list of entry points.
- Select the toolbar option of 'Exit'.

4. Configure Kiosk system configuration

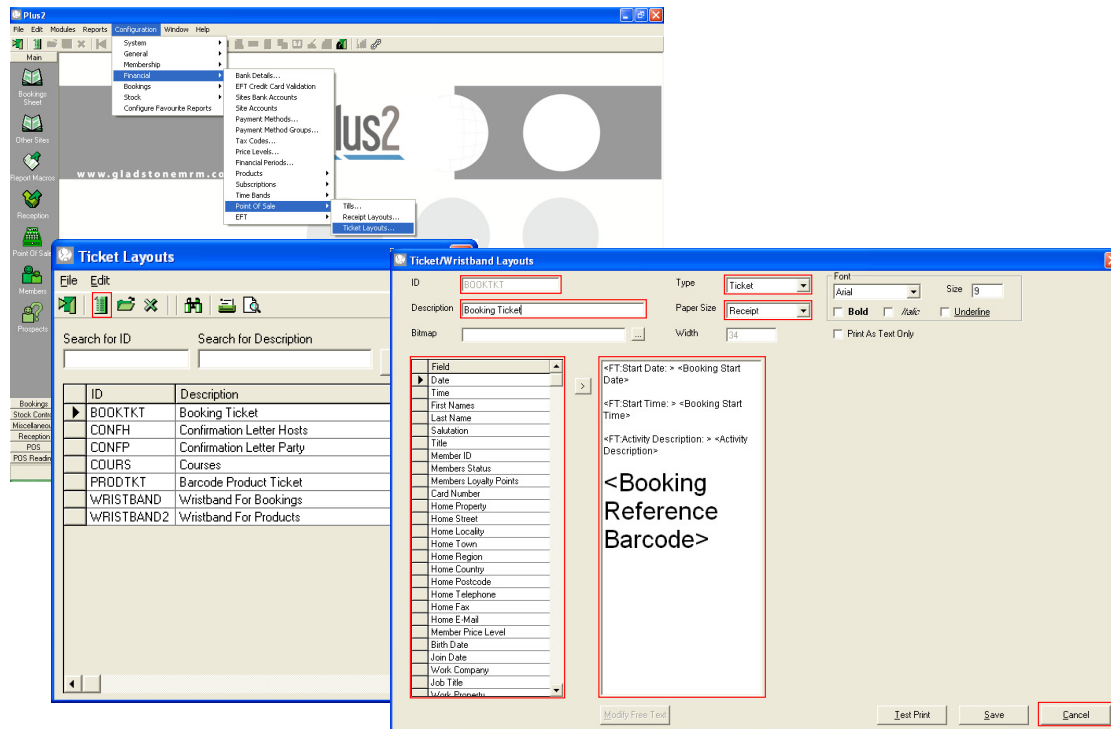


NOTES:

Configuration within Plus2 system configuration needs to be modified and apply the new configuration that has been created since invoking the Kiosk module.

- Choose the menu option 'Configuration', select 'System', 'Configuration'.
- Expand the option of 'Kiosk'.
- Double click to modify the option of 'Entry Point ID'.
- Enter the Entry Point ID previously created for the site and select the option 'Save'.
- Double click to modify the option of 'User ID'.
- Enter the User ID previously created and select the option 'Save'.
- Select the toolbar option of 'Exit'.

5. Configure ticket layouts



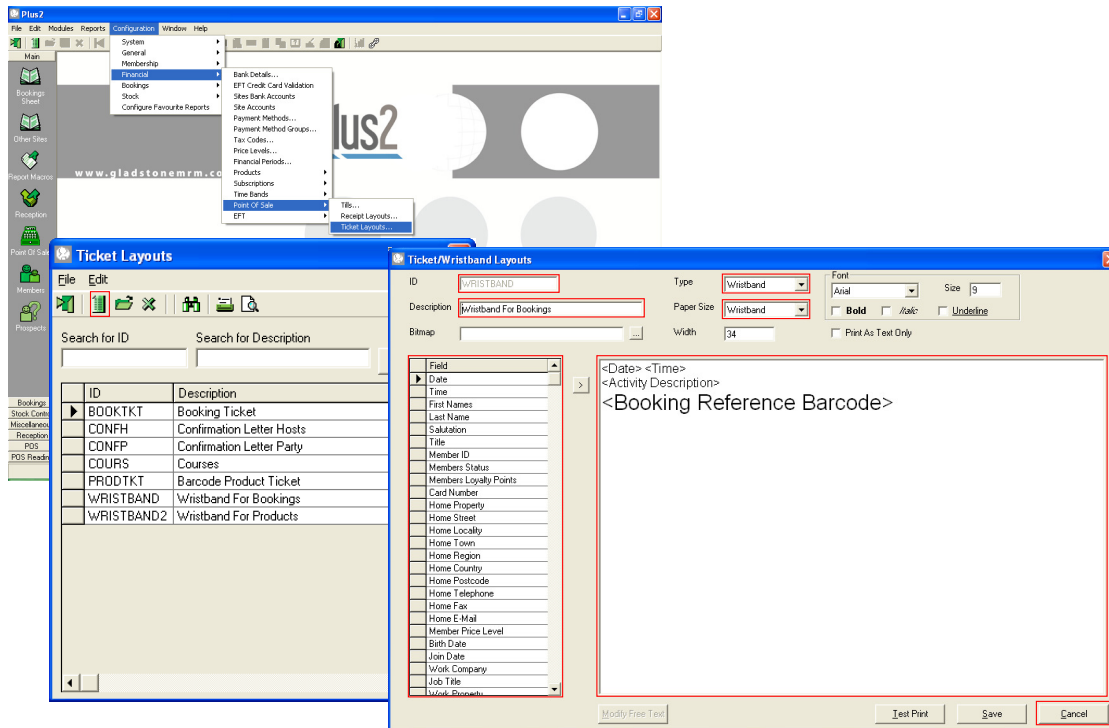
NOTES:

Ticket layouts are required if they are to be collected at the time of purchase through the kiosk.

Although existing tickets can be used, separate ticket layouts should be configured for the purchase of products and for bookable activities, due to the different content of the ticket layout.

- Choose the menu option 'Configuration', select 'Financial', 'Point of Sale' and choose 'Ticket Layouts'.
- Click on the toolbar option 'New'.
- Define a unique 'ID' and 'Description'.
- Select the 'Type' and choose 'Tickets' from the drop down list.
- Select the 'Paper Size' and choose 'Receipt' from the drop down list.
- Define the layout in the ticket layout area, using a combination of free text and fields from the list.
- Select from the field list the 'Booking Reference Barcode' if a booking barcode is to be printed.
- Once the ticket is defined, select 'Save' and you return to the list of ticket layouts.
- Select the toolbar option of 'Exit'.

6. Configure wristband layouts



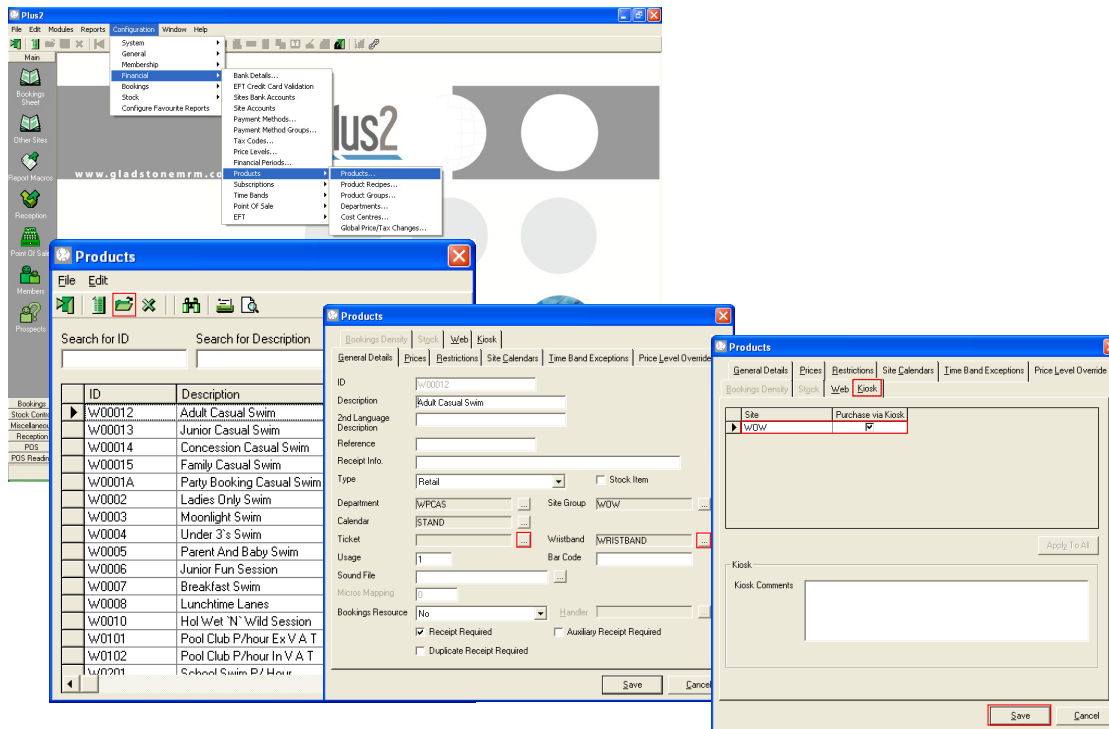
NOTES:

Wristband layouts are required if they are to be collected at the time of purchase through the kiosk.

Similar to ticket layout, separate wristband layouts should be configured for the purchase of products and for booking activities , due to the different content of the ticket layout. Generic tickets can be configured for all products or bookable activities, or they can be configured specifically.

- Choose the menu option 'Configuration', select 'Financial', 'Point of Sale' and click 'Ticket Layouts'.
- Click on the toolbar option of 'New'.
- Define a unique 'ID' and 'Description'.
- Select the 'Type', choose 'Wristband' from the drop down list and the 'Paper Size' will change to 'Wristband'.
- Define the content in the ticket layout area, using a combination of free text and fields from the list.
- The font and size can be changed in wristband layout, click in the text and change the font and/or size.
- Select from the field list the 'Booking Reference Barcode' if a booking barcode is to be printed.
- Once the ticket is defined, select 'Save' and you return to the list of ticket layouts.
- Select the toolbar option of 'Exit'.

7. Configure admission products



NOTES:

Configuration of existing products to be sold through the kiosk will need to be considered.

This will involve the allocation of a ticket and/or wristband and invoking the option to purchase through the kiosk.

- Select the menu option of 'Configuration', 'Financial', choose 'Products' and click 'Products'.
- Find the product to be modified.
- Click the toolbar option of 'Modify'
- Click on the ellipses button for ticket and/or wristband allocation , and select the ticket/wristband layout.
- Click on the 'Kiosk' tab
- Click in the check box to invoke the 'Purchase via Kiosk' flag.
- This needs to be considered for each site where this product can be purchased.
- Click on the option of 'Save'.
- Repeat the process until all the products have been configured for kiosk purchase.
- Select the toolbar option of 'Exit'.

8. Configure activities

The screenshot shows the 'Plus2' software interface. The main menu is open to 'Configuration' > 'Bookings' > 'Activities'. A list of activities is displayed, with 'W 0 W Badminton' selected. The 'Activity' configuration window is open, showing the 'Web/Kiosk' tab. The 'Web Bookable' and 'Kiosk Bookable' checkboxes are checked. The 'Ticket' field is set to 'BOOKTKT' and the 'Wristband' field is empty. The 'Save' button is highlighted in red.

NOTES:

Configuration of existing activities to be booked through the kiosk will need to be considered.

This will involve the allocation of a ticket and/or wristband and invoking the option to purchase through the kiosk.

- Select the menu option of 'Configuration', 'Bookings', and click 'Activities'.
- Find the activity to be modified.
- Click the toolbar option of 'Modify'
- Click on the ellipses button for ticket and/or wristband allocation, and select the ticket/wristband layout.
- Click on the 'Web/Kiosk' tab
- Click in the check box to invoke the 'Kiosk Bookable' flag.
- Click on the option of 'Save'.
- Repeat the process until all the activities have been configured for kiosk purchase.
- Select the toolbar option of 'Exit'.

9. Configure classes

The image shows three screenshots from a software application. The top-left screenshot shows the main menu with 'Configuration' > 'Bookings' > 'Reservations' selected. The bottom-left screenshot shows a 'Reservations' window with a list of classes. The 'Circuits Monday 5pm' class is selected, with ID 'WTCLCR18000709'. The top-right screenshot shows the 'Reservation' configuration window for this class, with the 'Web/Kiosk' tab selected. The 'Kiosk Bookable' checkbox is checked, and the 'Ticket' dropdown is set to 'BOOKTKT'. The bottom-right screenshot shows the 'Reservation' configuration window for the same class, with the 'Web/Kiosk' tab selected. The 'Kiosk Bookable' checkbox is checked, and the 'Show all Available Resources on Free Search' checkbox is unchecked.

Description	ID
W O W Aqua Fit Classes	WAQUA
W O W Body Combat Classes	WBDDY
W O W Circuit Classes	WCIR
Circuits Monday 5pm	WTCLCR18000709
W O W Fitness Studio	WFITST
W O W Spinning	WSPIN
W O W Web Spinning	WWEBSPIN
W O W Yoga Courses	WYOGA

NOTES:

Configuration of existing classes to be booked through the kiosk will need to be considered.

This will involve the allocation of a ticket and/or wristband and invoking the option to purchase through the kiosk.

- Select the menu option of 'Configuration', 'Bookings', and click 'Reservations'.
- Find the class to be modified.
- Click the toolbar option of 'Modify'
- Click on the ellipses button for ticket and/or wristband allocation , and select the ticket/wristband layout.
- Click on the 'Web/Kiosk' tab
- Click in the check box to invoke the 'Kiosk Bookable' flag.
- Click on the option of 'Save'.
- Repeat the process until all the classes have been configured for kiosk purchase.
- Select the toolbar option of 'Exit'.